



Foyer George Williams

RULES AND REGULATIONS

I. GENERAL INFORMATION

The creation of Foyer « George Williams » was part of the social work of the Christian Unions of Geneva for young people. The Foyer is part of the Christian Unions of Geneva, and is situated in their headquarters. Foyer George Williams is aimed at students and trainees - men and women - aged between 18 and 35, regardless of their nationality, sex or religion.

The aim of the Foyer is not only to offer a place to stay, but also to allow its residents to experience community life. This can mean different things: simple communication between residents, using the meeting places, participation in the activities organised by the Foyer or the Christian Unions of Geneva such as conferences, sport, day-trips, skiing, theatre, etc.

As with all communities, the Foyer for young people can only offer a pleasant way of life if residents are prepared to accept and respect certain rules and regulations.

II. CONDITIONS

♦ Rooms

The rooms are individual. Residents are not authorised to invite friends or relatives to stay overnight in their rooms without prior arrangement with the reception (this may be punishable by expulsion from the Foyer). If the direction accepts the visitor, this one must fill the police form. Visitors are allowed between the hours of 7 am and 10:30 pm, and regular checks are made.

Rooms cannot be changed around in any way (furniture, walls, floors, ceiling) without the agreement of the management and **it is forbidden to bring other furniture than those which are already in the room (bed, chair, wardrobe, desk)**. The use of **electric hob as a fridge, a microwave, heater is strictly forbidden in the room, except those allowed by the Direction of the Foyer..** The room must be left in its original state by the resident on departure.

♦ Price

The rent for a room is fixed at **660 Swiss francs per month** for a stay of **more than 3 months**, inclusive of charges and fitness subscription. The rent **for short stay** (7 days to 3 months) is fixed at **CHF 35. - /day, fitness is included**. Increases in price will be notified in writing by the management, 15 days in advance. The rent for a room is payable before the 5th of each month. Any delay in the payment is subject to penalties, with the possibility of the resident's expulsion from the Foyer.

♦ Deposit

At the time of reservation, the new resident must pay a **deposit of 330 Swiss francs** to the Foyer, as a guarantee against any damages to the room. This amount will be reimbursed to the resident on departure, on return of the keys, provided that there have been no damages to the room during the resident's stay. An inventory check will be made on arrival and departure of the resident.

♦ Cleaning

The rooms are cleaned by Foyer staff once a week. Everyday cleaning and tidying is under the resident's responsibility. It is mandatory to let the maintenance workers come in the room and **keep the room clean so that the maids can do their job correctly (vacuum, sink and so on)**.





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- ♦ Absences from the Foyer

The management must be informed of **absences from the Foyer of longer than 7 days**. In the case of absence of longer than 30 days, the management can sub-let a room if a resident so wishes (from the **15th of June to the 15th of September** of each year) without obligation on the part of the resident. To do so, the resident must inform the Foyer's management at least 4 weeks prior to his/her absence. The room must be completely emptied for the sub-letting period. The resident pays **24 Swiss francs** per week for the period of the sub-let. **The minimal duration of the sub-letting is six week.**

- ♦ Departure

The management needs to be informed, in writing, of the resident's departure at least 30 days in advance, earlier if possible. A form is provided at the reception.

III. COMMUNAL AREAS

- ♦ Kitchen

Cooking and preparation of food is strictly forbidden in the rooms. **The kitchens must be kept clean and welcoming.** Each resident provides his/her own kitchen utensils, which are kept in the rooms. **Any dirty dish which is left in the kitchen will be dumped.** It is forbidden to organise parties in the kitchen. Parties should be held on the 1st floor in the bar area. It is also strictly forbidden to smoke in the kitchens and on their balcony.

- ♦ Showers – bathrooms

As with all other communal areas in the building, these must be cleaned after use.

- ♦ Laundry

Washing clothes is forbidden in the rooms or bathrooms.

- ♦ Balcony

It is strictly forbidden to stub out a cigarette on the rooms balcony and to store encumbering objects on it and to hang plants outside the balconies.





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IV. RESIDENTS' RESPONSIBILITIES

- ♦ Peace and quiet

In order to ensure peace and quiet for all residents, it is requested not to make noise between the hours of 10:00 pm and 7 am on any floor (rooms and kitchens).

- ♦ Theft

The residents must take care to lock the door of their rooms at all times. Residents are responsible for their personal belongings. The management cannot be held responsibly for thefts in the Foyer. The residents' personal belongings are only insured by the Foyer's insurance in case of fire. **It is highly recommended to subscribe to a civil liability insurance.**

- ♦ Private life

The management undertakes no responsibility vis-à-vis parents, legal guardians or other people responsible for the residents with regard to the supervision of residents' activities and private life.

- ♦ Behaviour

Community life is dependent upon the respect for others. For this reason, anti-social behaviour, in particular with regard to alcohol, will be sanctioned.

The dealing and taking of drugs is strictly forbidden in the Foyer, in accordance with the law. Offences can lead to expulsion from the Foyer.

V. OTHER INFORMATION

- ♦ Room keys are for the resident only and should not be given to anyone.
- ♦ Animals are not allowed in the building; the feeding of birds is also forbidden.
- ♦ The keeping of any weapons in rooms is forbidden.
- ♦ All damages will be billed to residents.
- ♦ These rules and regulations are effective immediately. They replace all previous rules and regulations.

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